

**KBS Dance Team
Stony Brook University
General Policies 2021-2022**

Article I: KBS Dance Team

The name of the organization shall be KBS Dance Team (KBS stands for Korean Bae Squad).

Article II: Purpose

KBS Dance Team is a performance group, with a focus on K-pop and Korean hip-hop music. Our mission is to spread awareness of Korean culture and an appreciation for Korean music through our dance performances.

KBS Dance Team, as a registered organization at Stony Brook University is committed to promoting a safe and vibrant campus community. In receiving annual recognition through the Department of Student Engagement and Activities, no individual or group affiliated with KBS Dance Team will take any action or create a situation which recklessly or intentionally endangers mental or physical health or involves the forced consumption of liquor or drugs for the purpose of initiation into or affiliation with this organization. The leaders and members of KBS Dance Team also agree to abide by all aspects of the Stony Brook University Conduct of Student Responsibility, University policies and Federal, New York State and Local laws.

Article III: Membership

Section I:

- a) Membership must be open to currently registered, matriculated undergraduate students of Stony Brook University who have paid the undergraduate student activity fee and must subscribe to, or be interested in the purpose of this organization.
- b) Membership must be open to currently registered, matriculated graduate and undergraduate students of Stony Brook University who have paid the respective student activity fees and must subscribe to, or be interested in the purpose of this organization.
- c) No person shall be denied membership or office because of sexual orientation, nationality, origin, race, sex, physical disability, political, or religious beliefs.

Section II: KBS membership status is based upon but not limited to the following obligations:

- a) Team members of the in-person and online divisions are required to be accepted into the KBS Dance Team through an audition hosted by the E-Board elected from the previous semester.
- b) Team members of the walk-on division are not required to go through an audition process hosted by KBS Dance Team. Members of the walk-on division will be accepted without audition evaluations.
- c) Participation and attendance of the majority of events and meetings.

- d) All active members of the in-person and online divisions who intend to continue such membership of KBS Dance Team over multiple semesters must re-audition and be accepted for the following semester.
- e) The E-Board elected for the relevant school year is not required to re-audition.

Article IV: Executive Board

Section I: General Requirements

- a) All nominees for executive board positions must have a minimum, cumulative grade point average of 2.25 and if elected, must maintain a cumulative grade point average of 2.25 and must be a registered, matriculated student for the semester(s) during which they are to serve.
- b) All officers shall serve for one academic year and must be re-elected at the end of their term, as long as they maintain a cumulative grade point average of 2.25 and remain as a registered, matriculated student each semester

Section II: Organization

- a) The members of the executive board shall be President, Vice President, Treasurer, Secretary, and Event Coordinator
- b) The total membership of the executive board shall not exceed members of the organization

Section III: The President / Director

- a) The face and spokesperson of KBS Dance Team
- b) Presides over all meetings and practices
- c) Organizes weekly and monthly practice schedules
- e) Oversees day to day group activities
- f) Supervise choreography and music selection, while making sure that there is a balance throughout performances.
- g) Must assume final authority in important decisions and all policies
- h) Must strive to lead the KBS Dance Team to its utmost potential and success to the best of his/her abilities
- i) The President shall be the official representative of the organization; they shall also be a non-voting, ex-officio member of all committees of the organization.
- j) In the event that the President is unable to perform their duties (due to leave of absence, resignation, or impeachment), the Vice President/Secretary shall assume the powers and responsibilities of the Presidency until a new President can be elected

Section IV: Vice President / Co-Captain

- a) Coordinates monthly/weekly performances and practice schedules with the President
- b) Assists and advises the President during meetings
- c) Acts as team Historian, including taking pictures and videos of the team during practices and schedules

- d) In the event that the Vice President is unable to perform their duties (due to leave of absence, resignation, or impeachment), the secretary shall assume the powers and responsibilities of the Vice President until a new Vice President can be elected
- e) Acts as liaison between KBS and any future subgroups
- f) Organizes purchase of apparel with Treasurer

Section V: Secretary / Co-Captain

- a) Must keep accurate records of minutes and attendance of all meetings, practices, events, and activities
- b) Produces and periodically updates the KBS roster list
- c) Conducts regular attendance marks and records as necessary.
- d) Coordinates weekly practice schedule with President and Vice President and notifies members of updates and/or changes.
- e) In the event that the Secretary is unable to perform their duties (due to leave of absence, resignation, or impeachment), the treasurer/event coordinator shall assume the powers and responsibilities of the Secretary until a new Secretary can be elected
- f) In the event that there is no event coordinator, the secretary acts as Event Coordinator.

Section VI: Treasurer

- a) KBS Dance Team does not currently receive any funding and does not hold fundraising events.
- b) Collects money from members when ordering team apparel
- c) The Treasurer shall keep a detailed record of all monies in the event they are allotted to or raised by the organization.
- d) In the event that the Treasurer is unable to perform his/her duties, the secretary shall assume the powers and responsibilities of the Treasurer until a new Treasurer can be elected.

Section VII: Event Coordinator

- a) Book event spaces in 25Live and coordinate with building manager and program advisor to ensure successful events (rehearsals, auditions, workshops)
- b) Serve as liaison and communicate with other clubs about performing at their events
- c) In the event that the Treasurer is unable to perform his/her duties, the President shall assume the powers and responsibilities of the Treasurer until a new Treasurer can be elected.

Article V: Meetings and Practices

- a) This organization shall hold general meetings/practices
 - I. twice a week for the in-person division.
 - II. once biweekly for the online division.
 - III. once a month for the walk-on division.
- b) A quorum consisting of a majority of the total active member is necessary for the transaction of any business of all meetings.

- c) All meetings must have an agenda and give notice to all members at least one school day prior.

Article VI: Elections

- a) Officers of the Executive Board shall be determined by an election with the general body.
- b) No person shall seek the position of President, Vice President, Treasurer or Secretary unless they have been an active member of this organization for at least one semester prior to the semester when they would assume office.
- c) No person shall be elected to more than one executive board position at any given term
- d) All new officers must be elected by majority vote of active members present at the election.
- e) Elections must be held no later than May 6.
- f) New officers shall assume their position immediately following a 1 week transition period
- g) During the transition period the old E-Board members will meet with the newly elected E-Board members to explain their expected duties
- h) The old E-Board members will maintain their position during this transition period.

Article VII: Impeachment

- a) Any officer may be brought up on impeachment charges if they are acting detrimentally to the organization, or has disregarded the responsibilities of their office.
- b) If a list of charges signed by three-quarters of the officers is submitted to the President, they must call for impeachment proceedings. If the President is being brought up on charges, the petition shall be submitted to the Vice President. Upon receipt of the petition, the President shall suspend the officer and prevent them from exercising all powers and voting rights pending the outcome of the impeachment proceedings. If the Vice President is being brought up on charges, the petition shall be submitted to the President. Upon receipt of the petition, the President shall suspend the officer and prevent them from exercising all powers and voting rights pending the outcome of the impeachment proceedings.
- c) After proper impeachment proceedings, the officer(s) charged may be impeached by a three-quarter vote of all KBS members. If impeachment passes, the officer shall be removed from their position.
- d) Special elections shall be held upon impeachment of:
 - I. President, the Vice President or Secretary shall assume the Director's duties and responsibilities until a special election is held within a one month period.
 - II. Vice President, Treasurer or Secretary, a special election shall be held within a one month period.

Article VIII: Amendments

- a) Amendments to this constitution may be introduced from the floor at a general body meeting and must be submitted to the Secretary in writing.

- b) All active members must be notified in writing at least five school days prior to a vote on the proposed amendment.
- c) A two-thirds majority vote of the active members is necessary for the passage of an amendment.

Article IX: Dissolution

- a) In the event of the dissolution of this organization, all accrued funds that are placed in an FSA or TNA account shall be used at the discretion of the University designated signatory.